

Website + Social Info.

Website Registrar (the holder of the license to use your domain name):
INCLUDE NAME OF REGISTRAR, LOGIN FOR ACCT + EMAIL ON FILE FOR OFFICIAL COMMUNICATION

Date of Domain Name Expiration:
CONSIDER ADDING AUTO RENEW TO THIS ACCOUNT

Website Hosting (where your website's files reside on an internet server):
INCLUDE COMPANY + LOGIN

Google Business Profile Login:
MAKE SURE THAT THE EMAIL IS A GENERIC COMPANY EMAIL + NOT TIED TO AN EMPLOYEE

Social Media Links on Website:
DOUBLE CHECK THAT THE SOCIAL LINKS ON YOUR WEBSITE ARE CORRECT AND COMPLETE

Social Media Logins:
MAKE NOTES RELATED TO ACCESS FOR ALL SOCIAL MEDIA ACCOUNTS BELOW
REMOVE ANY ACCESS PREVIOUSLY GIVEN THAT IS NO LONGER NEEDED

